

**INTERNAL QUALITY ASSURANCE CELL (IQAC)  
OF  
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY**  
S.P.G.ChidambaraNadar – C. Nagammal Campus  
S.P.G.C. Nagar, K.Vellakulam - 625 701 (Near **VIRUDHUNAGAR**).

Phone: 04549 - 278791, 278171

E-mail: mail@kamarajengg.edu.in

**Dr. S.SENTHIL**  
CHAIR PERSON

Date: 30-08-2023

**PROCEEDINGS OF THE 26<sup>th</sup> INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING  
OF KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,  
HELD AT 4.15 PM ON 30.08.2023**

**MEMBERS PRESENT:**

Thiruvalargal

1.	Dr. S. Senthil, Principal, Kamaraj College of Engineering and Technology, <b>Chairperson of Internal Quality Assurance Cell (IQAC).</b>
2.	Mr. T.J. Jeyakumar, Chairman, Kamaraj College of Engineering and Technology Managing Board, Virudhunagar, <b>Management Representative.</b>
3.	Dr. T. Pandiselvi, Associate Professor / ECE, Kamaraj College of Engineering and Technology, <b>Co-ordinator / Director, Internal Quality Assurance Cell (IQAC)</b>
4.	Mr. M. Rajesh, Superintendent / Administrative Office, Kamaraj College of Engineering and Technology, <b>Administrative Officer.</b>
4.	Dr. M. Sudalaimani, Training Development & Placement Officer, Kamaraj College of Engineering and Technology, <b>Administrative Officer.</b>
6.	Dr. R. Suresh Babu, Dean - Academics, Kamaraj College of Engineering and Technology, <b>Teacher.</b>
7.	Dr. S. Gandhi, Controller of Examinations, Kamaraj College of Engineering and Technology, <b>Teacher.</b>
8.	Dr. A. Anandh, NAAC Coordinator, Kamaraj College of Engineering and Technology, <b>Teacher</b>

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9.	Dr. S. Thangakasi Rajan, NBA Coordinator, Kamaraj College of Engineering and Technology, <b>Teacher.</b>
10.	Dr. A. Meenakshi, Professor & Head / CSE, Kamaraj College of Engineering and Technology, <b>Teacher.</b>
11.	Mr. M.V.R.R. Manickavel, <b>Nominee of Local Society.</b>
12.	Mr. P.M.S.N.K.N. Anandavel, <b>Nominee of Local Society.</b>
13.	Er. N. Mareesh, Cognizant Technology solutions,Chennai, <b>Nominee of Alumni.</b>
14.	Er. R.K. Durgesh, Senior Associate and Technical Lead, Cognizant, Chennai, <b>Nominee of Industry Person.</b>
15.	Ms. K. Sakthi Shivani , II Year BT, <b>Nominee of Student.</b>

**Special Invitees:**

Sl. No.	Name of the Staff	Designation and Dept.
1.	Dr. E. Vakaimalar	Associate Professor & Head / IT
2.	Dr. R. Shyam Kumar	Professor & Head / BT
3.	Dr. D. Prince Winston	Professor & Head / EEE & EIE
4.	Dr. P. Narayanasamy	Associate Professor / Mech
5.	Dr. K. Kannan	Professor & Head / MTRE
6.	Dr. N. Jegan Durai	Assistant Professor & Head / CIVIL
7.	Dr. N. Sundararajan	Associate Professor & Head / English
8.	Dr. K. Thanalakshmi	Associate Professor / First Year Coordinator
9.	Dr. A. Maheswari	Associate Professor & Head / Maths
10.	Dr. M. Shanthi	Assistant Professor & Head / Physics
11.	Dr. T. Dhanalakshmi	Associate Professor & Head / Chemistry
12.	Mr. R. Pravin Kumar	Placement organizer

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<b>Item no.</b>	<b>Agenda items</b>	<b>Points discussed / resolution</b>
026.01.00	Welcome address	The Principal and IQAC Chairperson gave a warm welcome to all the members. As he proclaimed with great pride, IQAC may serve as the hub around which our entire college revolves. We can submit applications for the NBA, NAAC, and other honors using the data collected by IQAC.
026.02.00	Approval of the Minutes of the 25 <sup>th</sup> meeting	Read and approved.
026.03.00	Report on Academic Activities, and Institutional Awards	IQAC coordinator presented a report on Academic Activities and Institutional Awards during the period of May 2023 to July 2023.  All the activities and achievements are highly appreciated by the IQAC members.
026.04.00	Report on Faculty Achievements	IQAC coordinator presented a report on Faculty achievements by various departments of our institution during the period of May 2023 to July 2023. All the achievements are extremely cherished by the IQAC members.
026.05.00	Report on Research and Developmental Activities	The IQAC Coordinator presented the report on project proposal submitted, Ph.D. details, Publications, Industries visited by the faculty members, IPR, III and IIC, EDC cell activities and MoUs signed with various industries. All R&D cell activities are highly valued by IQAC members.
026.06.00	Report on Student Activities / Achievements	The IQAC Coordinator explained the student activities and achievements.
026.07.00	Report on Training, Development and Placement Cell Activities	Read and approved.

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026.08.00	Report on Exam Cell Activities	IQAC coordinator presented a report on the Even End Semester Examinations(2022-2023) schedule. The efforts taken by the Exam cell is appreciated by the IQAC members.
026.09.00	New Formats to Consider and Approve	The IQAC coordinator outlined the necessary formats for various academic activities. Members reviewed the formats and approved them.
026.10.00	Any other items – IQAC Initiatives	<p>It was informed that the following initiatives were taken by the IQAC.</p> <p><b>Programme Organized</b>  1.Faculty induction program was organized by IQAC on 09.06.2023</p> <p><b>Programs Planned by IQAC</b>  1. One-day Hands-on Training on "Training / Skill Development Program on Printer Service" during October 2023 for Non-Teaching Staff Members.  2. Program on "ChatGPT for Research" during October 2023 for our college faculty members.  3. Workshop on "Excel – Skill for data analytics and visualization" during September 2023 for faculty members.  4. Seminar on " Self Help Group - A Tool for Promoting new technology" during September 2023 for faculty members and our students.</p> <p>The Members informed to disclose the HR policies of Kamaraj college of Engineering and technology to the newly joined faculty members during faculty orientation programme.</p>

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026.11.00	Any other Items – Suggestions from Members	<p>The members appreciated the efforts taken by the institute to improve the Presentation skills and Communication skills of the students and the members suggested to make the students are insisted compulsorily to undergo Industrial training with or without stipend atleast for one week.</p> <p>The members suggested Industrial specific technical training to be given in prior to students to clear core company placements.</p> <p>The members requested to give training to programming subjects to the Biology stream students.</p>
026.12.00	To fix the Date for Next Meeting	<p>The next meeting will be held tentatively during the Second week of November 2023.</p>
026.13.00	Vote of Thanks	<p>Dr. A. Anandh, the NAAC coordinator proposed the vote of thanks.</p>

  
IQAC Coordinator

**Dr. T. Pandiselvi, M.E., Ph.D.,**  
Coordinator  
Internal Quality Assurance Cell  
KAMARAJ College of Engineering and Technology  
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PRINCIPAL

**Dr. S. SENTHIL, M.E., Ph.D.,**  
PRINCIPAL  
KAMARAJ College of Engineering and Technology  
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