

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
OF
KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY**
S.P.G.ChidambaraNadar – C. Nagammal Campus
S.P.G.C. Nagar, K.Vellakulam - 625 701 (Near **VIRUDHUNAGAR**).

Phone: 04549 - 278791, 278171

Fax: 04549-278172

E-mail: mail@kamarajengg.edu.in

Dr. S.SENTHIL
CHAIR PERSON

Date: 17-08-2022

**PROCEEDINGS OF THE 22nd INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF KAMARAJ COLLEGE OF ENGINEERING AND TECHNOLOGY,
HELD AT 3.30 PM ON 17.08.2022**

MEMBERS PRESENT:

Thiruvallur

1. Dr. S.Senthil
Principal (i/c),
Kamaraj College of Engineering and Technology,
Chairperson of Internal Quality Assurance Cell (IQAC)
2. Mr. T.J.Jeyakumar,
Chairman,
Kamaraj College of Engineering and Technology Managing Board,
Virudhunagar.
Management Representative
3. Dr. I.Ganesh Moorthy,
Associate Professor / BT
Kamaraj College of Engineering and Technology,
Co-ordinator / Director, Internal Quality Assurance Cell (IQAC)
4. Mr. M.Rajesh,
Superintendent/Administrative Office,
Kamaraj College of Engineering and Technology,
Administrative Officer
5. Dr.M.Sudalaimani,
Training Development & Placement Officer,
Kamaraj College of Engineering and Technology,
Administrative Officer

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6. Dr. S.Kalyani,
Controller of Examinations
Kamaraj College of Engineering and Technology,
Teacher
7. Dr. A.Anandh,
NAAC Coordinator
Kamaraj College of Engineering and Technology,
Teacher
8. Dr. S.Thangakasi Rajan,
NBA Coordinator
Kamaraj College of Engineering and Technology,
Teacher
9. Dr. A.Meenakshi,
Professor & Head / CSE
Kamaraj College of Engineering and Technology,
Teacher
10. Mr. M.V.R.R.Manickavel, B.Sc
Nominee of Local Society
11. Mr. P.M.S.N.K.N.Anandavel, B.E.,
Nominee of Local Society
13. Er. N.Mareesh
Nominee of Alumni
14. Er. Prakash Raman, GM - HCL
Nominee of Industry Person
15. Er.R.K.Durgesh Senior Project Engineer - Wipro
Nominee of Industry Person
16. Ms.Sanju Roy, IV-BT
Nominee of Student

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Special Invitees:

Sl.No	Name of the Staff	Designation and Dept.
1.	Dr.T.Prathiba	Assistant Professor & Head(i/c) / ECE
2.	Dr.P.Subathra	Professor & Head / IT
3.	Dr.R.Shyam Kumar	Professor & Head / BT
4.	Dr.S.S.Saravanakumar	Associate Professor & Head / Mech
5.	Dr.K.Kannan	Professor & Head / MTRE
6.	Dr.R.Lakshmi	Professor & Head / CIVIL
7.	Dr.K.Thanalakshmi	Associate Professor / First Year Coordinator
8.	Dr.A.Maheswari	Associate Professor & Head / Maths
9.	Dr.M.Shanthi	Assistant Professor & Head / Physics
10.	Dr.N.Sundararajan	Associate Professor & Head / English
11.	Dr.T.Dhanalakshmi	Associate Professor & Head / Chemistry
12.	Dr.K.P.Sivakumar	Librarian

Item no.	Agenda items	Points discussed / resolution
022.01.00	Welcome address	The Principal and IQAC Chairperson gave a warm welcome to all the members. As he proclaimed with great pride, IQAC may serve as the hub around which our entire college revolves. We can submit applications for the NBA, NAAC, and other honors using the data collected by IQAC.
022.02.00	Approval of the Minutes of the 21 st meeting	Read and approved.
022.03.00	Report on Academic Activities, and Institutional Awards.	IQAC coordinator presented a report on Academic Activities and Institutional Awards during the period of May 2022 to July 2022. All the activities and achievements are highly appreciated by the IQAC members.

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022.04.00	Report on Faculty Achievements	IQAC coordinator presented a report on Faculty achievements by various departments of our institution during the period of May 2022 to July 2022. All the achievements are extremely cherished by the IQAC members.
22.05.00	Report on Research and Developmental Activities	The IQAC Coordinator presented the following report on project proposal submitted, Ph.D. completed and registration details, industries visited by the faculty members, IPR, III and IIC cell activities and MoUs signed with various industries. All R&D cell activities are highly valued by IQAC members.
22.06.00	Report on Student Activities / Achievements	The IQAC Coordinator explained the student activities and achievements. The IQAC members have a great deal of respect for the students' efforts and successes.
22.07.00	Report on Training, Development and Placement Cell Activities	The TDP cell has begun training and placement for the 2019-2023 batch. The IQAC Coordinator then went over through the higher education details.
22.08.00	Report on Exam Cell Activities	IQAC coordinator presented a report on the results of End Semester Examinations Odd & Even Semester 2021-22. The efforts taken by the exam cell is appreciated by the IQAC members.

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22.09.00	New Formats to Consider and Approve	The IQAC coordinator outlined the necessary formats for various academic, administrative and research. Members reviewed the formats and approved them.
22.10.00	Any other items – IQAC Initiatives	<p>It was informed that the following initiatives were taken by the IQAC.</p> <p>Programme Organized</p> <ol style="list-style-type: none"> 1. Indian Research Information Network System (IRINS) Portal launching ceremony for our institution in online mode on 18.05.2022 2. KCET BUILD-D-ATHAN 2022 was organized by CSE & IQAC on 27.05.2022 <p>World Environmental Day organized by Dept. of Chemistry and IQAC</p> <p>Programs Planned by IQAC</p> <ol style="list-style-type: none"> 1. Training / Skill Development Program on Work with Excel & Word - Non-Teaching 2. Faculty Development Program on NEP and ABC System 3. Faculty Development Program on Trends in Technology 4. Faculty Development Program on NAAC Accreditation 5. Training / Skill Development Program on Printer Service - Non-Teaching & Program on Gender Equity (for Ladies) 6. Guest Lecture on Best Practices

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		<p>IQAC – Data Entry Software New software was developed by BT Dept. faculty Mr. Karl Joseph Samuel. All members appreciated the initiatives taken by the IQAC team.</p>
22.10.00	Any other Items - Suggestions from Members	<p>The members suggested that the number of activities carried out or to be carried out by the EDP cell be mentioned and a report on the college's sports activities should be presented.</p> <p>The members suggested to conduct SWOT analysis. It was additionally suggested that the attention be divided into two categories: strength and weakness. The emphasis should be on the institution's strengths in order to overcome its weaknesses.</p> <p>The members suggested that in order to receive monetary contributions from alumni, projects with societal impact, such as green energy, should be established by the college, and then alumni engagement (monetary or expertise) in those projects should be recognized in college level meetings</p> <p>The members stressed the importance of making students aware of the work culture in the industries, as well as self-discipline and time management. It was also proposed that if targets were made for any activity, a deadline be established so that tasks could be completed on time.</p>

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		<p>The members suggested that students be taught soft skills in order to improve their attitude, behavior, and emotional intelligence. It was also suggested that the students follow training plans. Students should be taught about setting objectives, career opportunities, and teamwork throughout their first year. In the second year, aptitude training should be provided. Mini projects should be assigned in the third and fourth years, as well as training in time management, communication skills, and self-discipline.</p> <p>Student nominee suggested that inter-college events be held to improve interaction with students. The members opined that a yoga session be offered for boys and that students be encouraged to participate in sports.</p>
22.11.00	To Fix the Date for Next Meeting	The next meeting will be on the third week of November 2022.
22.12.00	Vote of thanks	Dr. A. Anandh, the NAAC coordinator proposed the vote of thanks.


IQAC Coordinator

Dr. I. Ganesh Moorthy, M.Tech., Ph.D.,
Coordinator
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PRINCIPAL

Dr. S. SENTHIL, M.E., Ph.D.,
PRINCIPAL (i/c)
KAMARAJ College of Engineering and Technology
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